

सीएसआईआर-केंद्रीय चम अनुसंधान संस्थान
CSIR-CENTRAL LEATHER RESEARCH INSTITUTE
वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद् Council of Scientific & Industrial Research
अड्यार, चेन्नै, तमिळनाडु, भारत Adyar, Chennai – 600 020, Tamil Nadu, India.

सं. No.4(128)/2026-E.I

दिनांक Dated: 28.08.2026

अधिसूचना NOTIFICATION

Sub: SCRIBE ARRANGEMENTS – Competitive Written Examination for recruitment to the post of Junior Secretariat Assistant (Gen/ S&P/ F&A) – CLRI Advt. No. 02/2026 – Reg.

It is hereby informed that the PwD candidates who have downloaded their Admit Cards for the Competitive Written Examination for the post of Junior Secretariat Assistant (Gen/ S&P/ F&A) against CLRI Advt. No. 02/2026 and have opted to avail the facility of Own Scribe/ Office Scribe are advised to comply with the following instructions:

1. CANDIDATES WHO HAVE OPTED FOR OWN SCRIBE:

The following candidates have been found eligible to avail the facility of Own Scribe:

Sl. No.	Registration Number	Name of the Candidate
1.	REG202642112	JAYPRAKASH MAURYA
2.	REG202646318	HIMANSHU
3.	REG202620655	KARTHIKEYAN M
4.	REG202604998	SHAIK NAGUL MEERA
5.	REG202640131	BUDDALA ARUNA
6.	REG202640405	KANDI SWAMI NAIDU

The above candidates shall furnish the details of their Scribe in the prescribed format enclosed as **ANNEXURE-I**, along with a self-attested copy of the Scribe's valid Photo Identity Card, by email to **recruit.clri@csir.res.in** on or before **02.09.2026**.

The educational qualification of the Scribe shall not exceed 10+2/ XII Standard or equivalent.

2. CANDIDATES WHO HAVE OPTED FOR OFFICE SCRIBE:

The following candidates have been found eligible to avail the facility of Office Scribe:

Sl. No.	Registration Number	Name of the Candidate
1.	REG202603649	NELLURI KRANTHI KUMAR
2.	REG202601539	EVANTH
3.	REG202606323	VINAY PRSAD
4.	REG202611125	BARATH KUMAR S
5.	REG202613989	S V AKSHAYA

CSIR-CLRI will arrange scribes for the above candidates to facilitate them to participate in the Competitive Written Examination



3. CANDIDATES WHO HAVE OPTED FOR SCRIBE FACILITY BUT ARE PRESENTLY NOT ELIGIBLE AS PER PARA B(iii) OF OM F. NO. P-13013/75/2023-POLICY-DD-III DATED 01.08.2025, ISSUED BY THE MINISTRY OF SOCIAL JUSTICE AND EMPOWERMENT:

The following candidates, who have opted for the Scribe facility, are presently **NOT ELIGIBLE** to avail the facility of a Scribe for the Competitive Written Examination:

Sl. No.	Registration Number	Name of the Candidate
1.	REG202605854	SOURAV GHOSH
2.	REG202643745	MOHIT KUMAR
3.	REG202611146	NIMMAKAYALA SAITEJA
4.	REG202603170	DILSHAD
5.	REG202601704	SHANKAR
6.	REG202621712	KRISHNA YADAV
7.	REG202648252	ARTI
8.	REG202648770	DHARMENDRA RAWAT
9.	REG202604881	BALMIKI KUMAR

However, Para B(iii) of the aforesaid OM provides that:

"In the case of all other specified disabilities i.e., except blindness, locomotor disability (both arm affected-BA only), and cerebral palsy, the facility of scribe/ reader/ lab assistant must be allowed on production of a certificate to the effect that the person concerned has a functional limitation to write, caused by the specified disability and, therefore, a scribe is essential to write the examination on his/her behalf. The certificate is to be issued, after due medical examination as per Para3 of these guidelines, by the Chief Medical Officer/ Civil Surgeon/ Medical Superintendent of a Government healthcare institution as per the proforma at Appendix-I"

Accordingly, the above candidates who have **functional difficulty in writing** and desire to avail the Scribe facility may submit the requisite certificate, in the prescribed format at ANNEXURE-II, to recruit.clri@csir.res.in on or before **02.09.2026**.

Note: All concerned candidates shall ensure that the details/ documents furnished are complete and correct. Failure to furnish the requisite details/ documents within the prescribed time may result in denial of the Scribe facility.



(K M Sridhar)

Senior Controller of Administration

FORMAT FOR FURNISHING SCRIBE DETAILS

1.	Name of the Candidate	
2.	Registration Number	
3.	Category of Disability	
4.	Name of the Scribe	
5.	Date of Birth of the Scribe	
6.	Educational Qualification of the Scribe (<i>Not exceeding 10+2/ XII Standard</i>)	
7.	Mobile Number of the Scribe	
8.	E-mail ID of the Scribe	
9.	Full Postal Address of the Scribe	
10.	Photo Identity Card Submitted (Type)	
11.	ID Number	

DECLARATION BY THE CANDIDATE

I hereby declare that the information furnished above is true and correct. I also certify that the educational qualification of my Scribe does not exceed the prescribed essential qualification for the post of Junior Secretariat Assistant (Gen/ S&P/ F&A). I understand that furnishing false information may lead to cancellation of my candidature.

Signature of the Candidate with date

DECLARATION BY THE SCRIBE

I hereby declare that the particulars furnished above are true and correct. I further declare that my educational qualification does not exceed 10+2/XII Standard and that I shall act only as the Scribe for the above candidate during the Competitive Written Examination.

Signature of the Scribe with date

CERTIFICATE REGARDING PHYSICAL LIMITATION IN AN EXAMINATION
TO WRITE

This is to certify that, I have examined Mr/ Ms/ Mrs. _____

(name of the candidate with disability), a person with _____

(nature and percentage of disability as mentioned in the certificate of disability), S/o / D/o

_____ a resident of

(Village/ District/ State) and to state that he/she has physical limitation which hampers his/her writing capabilities owing to his/her disability.

Signature

Chief Medical Officer/ Civil Surgeon/ Medical Superintendent
of a Government Healthcare institution

Name & Designation

Name of the Government Hospital/ Health Care Centre with Seal

Place:

Date:

Note: Certificate should be given by a specialist of the relevant stream/ disability (e.g., Visual Impairment – Ophthalmologist, Locomotor Disability – Orthopaedic specialist/ PMR)