FORMAT FOR SUBMITTING LEATHER SAMPLES TO FINISHED LEATHER CERTIFICATION
(should be written on letter head)

To

Date:

The Scientist-in-Charge,
Regional Centre for Extension and Development
(Central Leather Research Institute),
3/1C, Matheswartala Road,
Kolkata 700 046

Sir,

We are submitting herewith one/two/three full pieces/sides of ______________ (species) ______________ leather sample(s), colour __________ for Finished Leather Certification under the category of _______ ______ as per the norms found in the public notice No. 21/2009-14, dated 01-12-09.

We hereby declare that the leather has undergone the following unit operations.

(Tick the relevant unit operations carried out)

01. Tanning
02. Dyeing in light/pastel/medium/dark shades
03. Fatliquoring
04. Finishing coat/Wax coat/Oil coat
05. Buffing to produce suede nap
06. 15% Run
07. Vegetable tanning (Sole leather)
08. Oiling/stuffing
09. Rolling/Plating
10. Wool hair combing
11. Application of foil/film/lamination
12. Aldehyde and fish oil combination tanning
13. Complete shaving/snuffing of the grain
14. Operation to produce change in the grain pattern/texture
15. Thickness of 3.0mm or more and with minimum of apparent density 0.9gm/cc
16. Shaving/snuffing of the grain on either side of goat and sheep skins and in
    the case of bovine hides/sides and calf skins all over the grain side
17. Buffing on the grain to produce nap with writing effect
18. Burnishable effect on rubbing
19. Pull up effect

An e-receipt (No.--------------------------) generated after making payment of Rs.
2127.50 (Rs. 1850/-+ GST @18%) as certification charge for the submitted sample
is enclosed herewith.

Thanking you,
Yours faithfully,

Signature
Name:
Mob:

*Company Name and Address:

*Phone:  *E-mail ID:

*Applicable when company letterhead is not used